

Sunny Dunes 5th Tradition Group
4711 E. Palm Canyon Dr. Unit B, Palm Springs, CA 92234

Meeting Secretary Application (PRE-SET In- house)

SUNNY DUNES ROOM – WHAT MUST BE DONE TO OPEN FOR A MEETING

VOLUNTEER TO BE A Secretary – It is suggested each meeting have co-secretaries and additional committed attendees to achieve adherence to CDC and Riverside County guidelines for safe return to live meetings.

If you are interested in being a secretary it is suggested you have a minimum of six months continuous sobriety and commit to delegate, monitor, and enforce the following:

All attendees are required to wear a face mask or covering for the duration of the meeting.

The room will be marked and set up to comply with the current standards---social distancing and maximum capacity.

Each meeting will need to monitor the number of people attending.

Chairs must not be moved or added. Once capacity is reached, doors will close, and guests will be given information for the next scheduled meeting. There will not be standing room available.

Ask for two or three “angels of hope” within the meeting who are willing to give up their chairs for a newcomer or guest that me in dire need of a meeting.

No passing of chips. No distribution of literature.

The 7th Tradition baskets are to remain on the table. One person can walk around with the basket. The secretary should wear disposable gloves when counting the money. 7th Tradition donations can still be made by check, credit/debit card

There will be no circling up or hand holding at the end of the meeting. Just stand at your seat for the closing prayer.

Do not gather in small groups inside. Take it outside after the meeting.

Each meeting will be responsible for sanitizing the premises before leaving—chairs, table and counters, floor and bathroom.

(revised 4/12/21 – Michael Crosby secretary)

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I confirm that I have minimum amount of continuous sobriety of 6 months and do commit to delegate, monitor, and enforce the above requirements.

Name _____

Phone _____

Email Address _____

Meeting Day _____ Meeting time _____

Please write this info into an email to Michael C at gmichaelcrosby@yahoo.com

Thank you for your service.